

You are hereby summoned to attend a **Stoke St Mary Parish Council Meeting**, to be held at Stoke St Mary Village Hall on **Thursday 17th November at 7.30pm**

Sarah Fisher – Clerk to the Council

Parish Council Meeting Agenda

1. **Attendance and apologies**
2. **Declarations of Interest**
3. **Minutes of the last meeting** – the Minutes of the meeting on 23rd September 2022 have been circulated with the summons to this meeting
4. **Matters arising from the minutes:**
 - Training for Councillors/Clerk – to agree one-off expenditure for current year
 - Clerk's appointment – to elect staff sub-committee to manage Clerk's contract/salary scale
 - Co-option of new Councillors – update on process
 - Village signage/speed cameras
 - Garden waste bin for Jubilee garden
 - Queen's Remembrance/King's Coronation
 - PC Website development
5. **Reports of Parish Council portfolios; -**
 - Highways/Village Hall
 - Footpaths and Bridleways
6. **Budget/Precept for 2023/4** – to agree budget, draft budget circulated with the summons to this meeting.
7. **A358** - update from Cllr Rob Hossell
8. **Unitary Council/LCNs** – update from Cllr Colin Fisher
9. **Planning** – to consider planning applications arising
10. **Correspondence and matters of report ;**
 - **Somerset Prepared emergency contacts** – letter circulated with the summons to this meeting
 - **Cricket Ground** – request for contribution towards reconditioned roller
11. **To receive reports from County and District Councillors**
12. **To Adopt new Code of Conduct** – circulated with the summons to this meeting
13. **Adoption of Standing Orders** – to be held over to next meeting
14. **Allotments** – to discuss refurbishment/promotion, and policy re out of area applicants
15. **Communications** – to consider and agree ways of communicating with parish members, via website and email/newsletter

16. Finance

Current balances (as at 11/11/2022):

Current a/c – £4,400.99

Deposit a/c – £7,768.66

Expenditure approval

- i. Clerk salary (when defined)
- ii. Parsons Landscapes £50.60 & £96.73
- iii. Defibrillator £232.80 (replacement battery)
- iv. Clerk's SLCC affiliation (£85)
- v. SALC training courses – Planning (Rob Hossell) £30/Chair (Colin Fisher) £30 / Essential Clerk (£90)

17. Parish Forum - discuss

18. Date of next meeting: Thursday, 19th January 2023 at 7.30pm

Attachments:

Minutes from meeting on 23rd September 2022

Draft Budget/Precept

Correspondence re Somerset Prepared

Proposed Code of Conduct