

Stoke St Mary Parish Council

Draft Minutes of a meeting of Stoke St Mary Parish Council held on Thursday, 17th November 2022, at Stoke St Mary Village Hall

Members Present: Cllrs Colin Fisher (Chair), Dan Fallance, Patricia Fallance (Vice Chair), Rob Hossell, Tania Watt

In attendance: Sarah Fisher (Clerk) – stokeparishclerk@gmail.com
Councillor Sarah Wakefield (joined the meeting at 7.57pm)

1. Apologies

Apologies received from Cllr Sue Buller (SWT) and Cllr Ross Henley (SCC)

2. Declarations of Interest

Cllr Hossell confirmed his interest in Planning Application no. 37/22/0013, Item 9 of the agenda

3. Minutes of the last meeting

The minutes of the meeting on 23rd September 2022 were approved as a correct record, and signed by the Chair

4. Matters Arising

- **Training expenditure** for Clerk/Councillors approved (see Item 16 Finance)
- **Clerks appointment** – Staff Sub Committee appointed – Cllr Patricia Fallance, Cllr Rob Hossell and Cllr Tania Watt
- **Co-option** – Clerk reported that co-option would be possible at January 2023 meeting
- **Village signage/speed cameras** – carried forward to next meeting
- **Garden waste bin** for Jubilee Gardens– one bin approved but Clerk to discuss with ‘gardeners’, alternative ways of removing waste using Cllr Dan Fallance’s offer of help
- **Queen’s Remembrance/King’s Coronation** – contribution of £250 towards Jubilee Committee approved
- **Parish Council website** – Cllr Dan Fallance to discuss with ex Chair, how to manage website

(Cllr Sarah Wakefield joined the meeting at 7.57pm)

5. Reports of Parish Council portfolios

Highways – Cllr Dan Fallance reported that no progress has been made on damaged section of road on Broughton Lane, which he now considers dangerous

Village hall – Cllr Dan Fallance reported village hall busy with bookings

Footpaths/bridleways – Cllr Pat Fallance reported a tree down on bridleway T26/13 (Stoke Hill), but believes this has been cleared following report to landowner

6. Budget/Precept

The Parish Council considered the draft budget but in light of the Unitary Council's deficit, it was agreed the draft budget would be reviewed and presented for approval at the January 2023 meeting

The Clerk will establish the status of the burial grant – whether it is a legal obligation for the Parish Council to support the burial ground

7. A358

Cllr Hossell will register the Parish Council's interest, and prepare the case, for the Planning Inspectorate for the end of this year. The main concern is Haydon Lane, a concern shared by Cllr Wakefield

8. Unitary/Local Community Networks (LCNs)

The Chair reported that LCNs will be in place by April 2023, and neither the geography nor the function of LCNs is yet determined

9. Planning – to consider applications arising

The Parish Council agreed that, in principle, applications from local residents would be supported unless Cllr Hossell considered the application contentious

Cllr Rob Hossell left the meeting at 8.41pm

- **37/22/0013** erection of single storey extension to the rear incorporating a replacement porch and internal works at Honeypot House, Staple Fitzpaine Road, Shoreditch – supported

Cllr Rob Hossell re-joined the meeting at 8.43pm

- **37/22/0011** – Demolition of garage and erection of an oak framed building comprising of a home gym and office at Mount Pleasant, Stoke Road, Stoke St Mary – supported
- **37/22/0014** – application to determine if Prior Approval is required for a change of use and conversion from commercial, business and service use into 1 no. dwelling (Class C3) at Dairy House Farm, Stoke Hill, Henlade – supported
- **37/22/0008** – Change of use of land from agricultural to residential curtilage with erection of extension to garage block and construction of tennis court at Haydon Farm Barn, Haydon Farm Lane, Stoke St Mary
 - + application amended 26/10/22 following feedback from planning and specialist Heritage Advisor
 - supported
- **37/22/0012** Change of use of agricultural buildings to light industrial, commercial and storage units (Class B2, B8 and E(g)) at Higher Broughton Farm, Stoke Road, Stoke St Mary – detailed objections were agreed and are published on the village website – stokestmary.info
Cllr Wakefield offered to raise objections at Planning Committee
The Clerk reported that there were still no planning notices displayed at the site

Cllr Wakefield left the meeting at 9.02

10. Correspondence and Matters of Report

Somerset Prepared emergency contacts – following a request by Somerset Local Authorities Civil Contingencies, it was agreed that Cllr Dan Fallance, the Clerk and a local resident would be put forward as points of contact for emergencies

Cricket Ground – request for contribution towards a reconditioned roller; the Parish Council agreed to contribute towards a conditioned roller. Cllr Dan Fallance to determine amount.

11. To receive reports from County and District Councillors

The Parish Council wish to thank Cllr Wakefield for her contribution to the meeting

12. To adopt a new Code of Conduct

The Parish Council agreed to adopt the proposed new Code of Conduct, and this will be published on the village website – stokestmary.info

13. Adoption of Standing Orders – to be held over to next meeting

14. Allotments

The Parish Council agreed that allotments could be offered to people living outside the Parish. Cllr Dan Fallance to inspect and consider what can be done to improve overall presentation

15. Communications

The Parish Council agreed to use the village (email) newsletter as a vehicle for distributing information from the Parish Council

16. Finance

Current balances (as at 11/11/2022):

Current account: £4,400.99

Deposit account: £7768.66

Expenditure approval

- i. Clerks' salary (when defined) – approved
- ii. Parsons Landscapes £50.60 & £96.73 - approved
- iii. Defibrillator £232.80 (replacement battery) – approved
- iv. Clerk's SLCC affiliation £85 – approved
- v. SALC's training courses – Planning (Cllr Hossell); Chair (Cllr Colin Fisher/Chair); Essential Clerk series (Clerk) – all approved

17. Parish Forum

The Parish Council agreed that an opportunity for questions from Parishioners would be included at the end of each Parish Council meeting

18. Date of Next Meeting – Thursday, 19th January, 7.30pm at Stoke St Mary Village Hall The meeting closed at 9.27pm

Signed:

Date: