

Stoke St Mary Parish Council

Stokeparishclerk@gmail.com

You are hereby summoned to attend a **Stoke St Mary Parish Council Meeting**, to be held at Stoke St Mary Village Hall on **Thursday, 19th January 2023 at 7.30pm**

Sarah Fisher – Clerk to the Council

Parish Council Meeting Agenda

1. **Attendance and Apologies**
2. **Declarations of Interest**
3. **Minutes of Last Meeting** – to receive and approve the minutes of the last Parish Council meeting held on 17th November 2022, a draft has been circulated with the summons to this meeting
4. **Matters arising:**
 - Garden waste bin for Jubilee Gardens - update
 - Website – update on progress and statutory requirements
 - Staffing Committee – Clerk’s probationary period/approve Terms of Ref for committee – model document attached with the summons to this meeting
 - Burial Grant – update on statutory requirement
 - Allotments – discuss offer of grant to meet part of refurbishment costs
 - Somerset Emergency Contacts – Derek Parsons, Cllr Dan Fallance and Clerk submitted as contacts
 - Defibrillator – update on maintenance. Discuss communications/promotion
 - Village signage/speed cameras
5. **Correspondence/matters to report:**
 - Trees for Platinum Jubilee and Coronation
6. **Finance**
 - a) **Current balances (as at 13/01/2023):**

Current a/c:	£3468.96
Deposit a/c:	£7778.24
 - b) **Expenditure approval:**
 - i. Parsons Landscapes - £50.60
 - ii. Wel Medical replacement battery for defibrillator - £244.74 c/f from previous Agenda
 - iii. Sarah Fisher expense - SWAT Garden Waste bin for Jubilee Grdn - £57.20
 - iv. Cricket Club reconditioned roller - £500 from Reserve a/c
 - v. Pre-authorized spend on replacement pads (single use) for defibrillator - £47 est
 - c) **Budget/Precept:**

The draft Budget for 2023/24 has been circulated with the summons to this meeting, for discussion and approval, ahead of submission of Precept form 20th January 2023.
7. **To adopt new Standing Orders** – draft attached with the summons to this meeting.
8. **To receive reports from County and District Councillor**

9. To receive reports from Parish Council Portfolios

- a. Cllr Rob Hossell – Planning/A358/adoption of 20mph limits for Shoreditch/Stoke St Mary and Henlade
- b. Chair – Unitary Council/LCNs
- c. Cllr Pat Fallance – Footpaths and Bridleways/Highways
- d. Cllr Dan Fallance – playpark/village hall/police/traffic

10. Clerks hours - report

11. Parishioners' Forum

12. Date of next meeting: Thursday, 16th March at 7.30pm

Attachments:

Draft Minutes from meeting on 17th November 2022

Model Terms of Reference document for Staffing Committee

Draft Budget/Precept

Draft Standing Orders – model and edited versions, plus explanatory note from Chair

Report from Cllr Sarah Wakefield

Letter from member of public re 20mph speed limit