

Stoke St Mary Parish Council

Stokeparishclerk@gmail.com

You are hereby summoned to attend a **Stoke St Mary Parish Council Meeting**, to be held at Stoke St Mary Village Hall on **Thursday, 16th March 2023 at 7.30pm**

Sarah Fisher – Clerk to the Council

Parish Council Meeting Agenda

1. Attendance and Apologies

2. Declarations of Interest

3. Minutes of Last Meeting

- to receive and approve the Minutes of the last Parish Council meeting held on 19th January 2023, a draft has been circulated with the summons to this meeting
- to receive and approve the Minutes of the Extraordinary Parish Council meeting held on Monday, 30th January 2023; a draft has been circulated with the summons to this meeting

4. Finance

a) Balances (as at 10/03/2023):

Current a/c - £2126.52

Deposit a/c- £7789.07

Bank reconciliation attached to the summons to this meeting.

b) Expenditure approval:

- | | |
|--|-------|
| i. SALC (Somerset Assn Local Councils) Essential Clerk Training series (3part) | 90.00 |
| ii. SSM Village Hall hire inv 1024 10 hrs | 70.00 |
| iii. Roy Rogers – light on defibrillator | 44.00 |

c) Authorisations:

- i. Projector – proposal to purchase projector

d) Earmarking Reserves:

To discuss and agree allocation of reserves held

5. Clerk's report/action list from previous meeting:

- a) Defibrillator – Clerk to update on options/costs for running refresher training for villagers
- b) Allotments – to discuss and agree allotment refurbishment. To discuss request by tenant to bring dog on to premises.
- c) To update on planting of Platinum trees
- d) To agree dates and format for Annual Parish Meeting (between 1st Mar and 1st Jun)
- e) To agree date for Annual Parish Council Meeting (May)
- f) To update on provision of Risk Strategy and Publications Scheme
- g) To update on road closure planned for Stoke Road, Pattens area 5th April for 9 days

6. To receive reports from Parish Council Portfolios:

- Chair – Local Council Networks (LCNs)
- Cllr Rob Hossell/Chair – 20mph
- Cllr Rob Hossell – A358/Taylor Wimpey
- Cllr Pat Fallance – Rights of Way/Highways
- Cllr Dan Fallance – playpark/village hall/police/traffic

7. Planning – Cllr Rob Hossell

Update on Higher Broughton Farm barns – application no 37/22/0012

Application no 37/23/0001 – replacement of 5no. windows and doors at Aplens

Application no 37/23/0002 – replacement of 5no. windows and doors at Aplens

8. To receive reports from County and District Councillors

9. To adopt new Financial Regulations

Draft attached with the summons to this meeting

10. Coronation Celebrations

To discuss request for £200 donation towards Coronation celebrations

11. To appoint Chair of Staff Committee

12. Clerks hours - report

13. Parishioners' Forum

14. Date of next meeting: Thursday, 18th May 2023 at 7.30pm

Attachments:

Draft Minutes from meeting on Thurs 19th Jan 2023

Draft Minutes from Extraordinary Meeting on Mon 30th Jan 2023

Bank reconciliation

Draft Financial Regulations (and Clerk's note) and NALC template