

# Stoke St Mary Parish Council

Stokeparishclerk@gmail.com

You are hereby summoned to attend a **Stoke St Mary Parish Council Meeting**, to be held at Stoke St Mary Village Hall on **Thursday, 16<sup>th</sup> November, 2023 at 7.30pm**

Sarah Fisher – Clerk to the Council

## AGENDA

Before the meeting there will be a public session to enable the people of Stoke St Mary to ask questions of the Council and make comments (in accordance with Standing order 1 (e)). This session shall not exceed 15 minutes (Standing Order 1f) and, in accordance with Standing Order 1(g), a member of the public shall not speak for more than 5 minutes. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an Agenda Item for the next meeting.

### 23.54 Attendance and Apologies

### 23.55 Declarations of Interest

### 23.56 Minutes of Last Meeting

- to receive and approve the Minutes of the last Parish Council meeting held on 21<sup>st</sup> September, 2023, a draft has been circulated with the summons to this meeting

### 23.57 To receive reports from County Councillors

Cllr Wakefield's report is attached to the summons to this meeting

### 23.58 Finance

#### a) Balances (as at 10/11/2023):

Current a/c - £2533.79

Deposit a/c- £9570.06

The bank reconciliation is attached to the summons to this meeting.

#### b) Expenditure approval:

	£
i. Parsons Landscapes (17022)	111.34
ii. Village Hall July/September (1054)	38.00
iii. Somerset Association of Local Councils m/ship 2023/24	140.26
iv. Vic Freir expenses (website costs) April 2023 – October 2023	126.44
v. Somerset Council - Haydon Speed & Volume survey	250.00
vi. Adjustment to Proludic invoice (minute <b>23.43.b</b> ) to include VAT	417.73
vii. Information Commission Office annual fee	35.00

**23.59 Play Area** – a briefing paper from the Play Area working party group has been circulated with the summons to this meeting

**23.60 Devolution of services from Somerset Council (SC)** – a letter from Bill Revans, Leader of SC is attached with the summons to this meeting

**23.61 Budget Planning for 2024/25** – a draft proposed budget has been circulated with the summons to this meeting

### 23.62 Clerk's report/action list from previous meeting:

- Defibrillator/1<sup>st</sup> aid training – update
- debit card - update
- Allotments - vacancy
- Rail to slide in play area has been replaced
- Drone activity - Taylor Wimpey

- f) Information Commission Office/Data Protection officer
- g) Approach from Savills re Higher Broughton Farm
- h) Grounds Maintenance contract

**23.63 To receive reports from Parish Council Portfolios:**

- Chair – Local Council Networks (LCNs)/traffic management
- Cllr Pat Fallance – Rights of Way/Highways
- Cllr Dan Fallance – playpark/village hall/police/traffic

**23.64 Planning – Cllr Rob Hossell**

No new planning applications received. Cllr Hossell's report has been circulated to Councillors.

**23.65 Clerk's hours – report**

**23.66 Date of next meeting:** Thursday, 18<sup>th</sup> January, 2024 at 7.30pm

**Attachments:**

Draft Minutes from meeting on Thurs 21<sup>st</sup> September, 2023

Report from Cllr Sarah Wakefield, Somerset Council

Bank reconciliation

Briefing paper from Play Area working party

Letter from Bill Revans, Leader, Somerset Council

Draft budget 2024/25